

THE THIRD ANNUAL CONFERENCE ON THE RESOLUTION OF CIS-RELATED BUSINESS DISPUTES REGISTRATION FORM

Online registration is strongly encouraged. Pre-registration closes on Friday, August 26, 2011.

I. Registrant Information

ABA ID # (if applicable): _____
 Name: _____
 (TYPE or PRINT your name CLEARLY as you wish it to appear on badge.)
 Firm/Organization: _____
 Address: _____
 City: _____
 State/Province/Region: _____
 Postal Code: _____ Country: _____
 Telephone: _____ Fax: _____
 E-mail: _____

II. Conference Registration Fees

Fees include admission to the Closing Reception at Spaso House (subject to availability on a first come, first served basis), the luncheon and to all CLE/CPD program sessions.

Check one of the following:

Early Bird by 8/12 After 8/12

<input type="checkbox"/> ABA Member	\$ 550	\$ 650
<input type="checkbox"/> Young Lawyer (35 years and under)	\$ 375	\$ 450
<input type="checkbox"/> Full-time Law Student	\$ 125	\$ 195
<input type="checkbox"/> Full-time Government / Academics / NGOs	\$ 125	\$ 195
<input type="checkbox"/> Corporate Counsel	\$ 225	\$ 295
<input type="checkbox"/> CIS-only Practitioners *	\$ 450	\$ 550
<input type="checkbox"/> Non-Member **	\$ 650	\$ 750

* Practitioners practicing only in the Commonwealth of Independent States (CIS) and not licensed as a member of the Bar of any non-CIS country.

** Non-members of the ABA who are licensed to practice law in a jurisdiction outside the CIS.

IMPORTANT DEADLINE

Due to security reasons, only those registered before **August 26, 2011** will be admitted to the Closing Reception at Spaso House.

NOTE: A VISA is necessary for entry into Russia from the United States and many other countries. Further information can be obtained from the Russian Embassy (<http://www.russianembassy.org/>) or through a commercial VISA service.

III. Guest Social Events Fees

Guest Social Events include all coffee breaks, the luncheon, and the Closing Reception at Spaso House, but not CLE/CPD programming sessions. Only one guest is allowed per regular conference registrant. The deadline for guest registration is **August 26, 2011**. Security procedures for entry to the Spaso House do not permit any exceptions to this deadline.

Name of Guest: _____

Firm/Organization: _____

Guest Social Events Registration @ \$140.00 each Qty _____

IV. Purchase Extra Conference Materials

Conference Materials will be provided to registrants on a CD-ROM at no extra cost. If you would like to purchase an additional CD-ROM or are unable to attend the meeting but would like to purchase the CD-ROM, please indicate the number below and submit payment.

Additional USB Drive @ \$80.00 each Qty _____

V. Make Your Payment

Refunds will not be issued for cancellations received after
August 26, 2011.

PAYING BY CREDIT CARD:

Please include the following information when making payment via credit card. Return this form by mail, fax (202.662.1669) or email to jessica.smith@americanbar.org.

Credit Card Type: Visa MasterCard American Express

Total Payment: \$ _____

Card Number: _____

Expiration Date: _____

Data Protection Notice - Please sign below: *By submitting this completed 2011 Moscow Dispute Resolution Conference registration form, you are providing us with personal information. By registering and signing this form below, you consent to our use of that information to complete the registration process and to compile data which the Section may use for Section membership and programming purposes only. Your payment information, including credit card information is used only to process payment for your 2011 Moscow Dispute Resolution Conference registration fees and is not retained for any other purposes whatsoever.*

Your signature: _____

Date: _____

PAYING BY WIRE TRANSFER:

Please include the following information when making payment via wire transfer:

Name of Section: **ABA, Section of International Law**
 Meeting type: **2011 Moscow Dispute Resolution Conference**
 Bank name: **Bank of America**
 Bank Address: **730 Fifteenth Street, NW, Washington, DC 20009**
 Bank Routing #: **054001204**
 Account Name: **American Bar Association**
 Account Number: **002086136405**
 SWIFT Code: **BOFAUS3N**

PAYING BY CHECK:

Please make check payments payable to the **American Bar Association in USD**.

PAYING IN RUBLES:

The Section is working with a local partner in Russia – Russian National Committee of The International Chamber of Commerce – the World Business Organization (ICC Russia) to offer the option to make payment in Rubles. Additional information can be found at <http://iccwbo.ru/actions/311/>. If you prefer paying in Rubles, please contact ICC Russia at phone: +7 495 7205080, fax: +7 495 7205081 or e-mail: iccoffice@iccwbo.ru to make all necessary arrangements.

Please note, that if you chose this option, you will be requested to confirm your registration through acceptance of the Addendum to this Registration form provided by ICC Russia, and pay to ICC Russia (acting on our behalf) the Ruble amount equal to appropriate fees stipulated in item II, III, IV of the Registration form at the official exchange rate of the CBR as of the date of payment plus VAT 18%.

VI. Refund Policy

Cancellations must be made in writing and received by the Section office by **August 26, 2011**, for a full refund of fees, less a \$100 administration fee. No refund of registration will be granted after that date *except in the case of medical emergency or extenuating circumstances approved by the Section in its sole discretion.*

When a completed registration form and payment have been submitted to the Section office either by mail, email or fax, the registration is considered to be a firm commitment and you will be expected to pay the registration and any ticketed event fees, unless a written cancellation is received as set forth above. Any refunds issued will be processed to the credit card on file for individuals who made registration payment via credit card.

VII. Travel Information

Please note that a **VISA** is necessary for entry into Russia from the United States and many other countries. Further information can be obtained from the Russian Embassy (<http://www.russianembassy.org/>) or through a commercial **VISA** service.

Should you require overnight hotel accommodations, a block of rooms is being held at the Ritz-Carlton Hotel, Moscow at a special low per night group rate of **11,000 RUB for single occupancy** and **12,500 RUB for double occupancy**. Rates are subject to VAT of 18%. For additional information about the hotel, visit <http://www.ritzcarlton.com/en/Properties/Moscow/Default> and to complete your hotel reservation please see Hotel Booking Form.

You are encouraged to make your airline reservations online via the American Bar Association (ABA) travel site where you automatically receive specially negotiated ABA airfare and car rental discounts from a variety of carriers. This site makes it easy to view and purchase low fare options including web fares. Simply visit www.abanet.org/travel to make your travel arrangements. If you have not used this site before, it only takes a few moments to establish a username and password allowing you to immediately book your reservations.

VIII. MCLE/CLE Credit and CPD Hours

MCLE/CLE CREDIT:

You will be required to fill in your **State License Number** on the MCLE/CLE sign in sheet at the 2011 Moscow Dispute Resolution Conference. Please come to the meeting with your license number(s) for those states you will be obtaining MCLE/CLE credit.

MCLE/CLE credit has been requested. For delegates where MCLE/CLE is mandatory, a Certificate of Attendance will be provided onsite.

CPD hours have been requested: For delegates from countries where CPD hours is mandatory, a Conference Certificate of Attendance will be provided onsite.

For questions regarding MCLE/CLE credit and CPD hours please visit the Registration Table at the Meeting.

IX. Let Us Know If You Require Assistance

Please indicate if, under the Americans with Disabilities Act, you require specific aid or service during your attendance at the 2011 Moscow Dispute Resolution Conference: **Audio** **Visual** **Mobile**

**Online registration is strongly encouraged.
Pre-registration closes on Friday, August 26, 2011.**
Please allow up to three (3) weeks for processing.

Mail to:
ABA Section of International Law
2011 Moscow Dispute Resolution Conference
Attention: Jessica Smith
740 Fifteenth Street, NW
Washington, DC 20005 USA
or fax to 202.662.1669

If you are completing the hard copy registration form and require a receipt please contact the Section office via email at jessica.smith@americanbar.org. Receipt and confirmation of registration will not be available until payment is received and processed.